



Senior Appointments and Pay Committee agenda

Date: Wednesday 12 October 2022

Time: 1.00 pm

Venue: The Paralympic Room, Buckinghamshire Council, Gatehouse Road, HP19 8FF

Membership:

T Butcher, J Chilver (Vice-Chairman), A Christensen, Cllr A Macpherson, M Tett (Chairman), G Williams and S Wilson

Agenda Item	Page No
1 Apologies for Absence	
2 Declarations of Interest	
3 Minutes of the last meeting To agree the minutes of the meetings held on 6 and 26 July 2022.	3 - 6
4 Exclusion of the Public To exclude the press and public from the meeting for the following agenda items pursuant to paragraph 4 of Part 1 of the Local Government (Access to Information) (Variation) Order 2006.	
5 Confidential minutes of the last meeting To agree the confidential minutes of the meetings held on 6 and 26 July 2022.	7 - 12
6 Staff Financial Support To be presented by Sarah Keyes, Service Director, HR and OD.	13 - 26
7 Part-time Working Request To be presented by Sarah Keyes, Service Director, HR and OD.	27 - 30
8 DASS Recruitment A verbal update on the DASS recruitment will be provided.	

9 CEO Verbal Update

10 Date of next meeting

Tuesday 18 October 2022 at 5.00 pm or on the completion of the appointment panel.

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Sally Taylor on 01296 531024, email democracy@buckinghamshire.gov.uk.



Senior Appointments and Pay Committee minutes

Minutes of the meeting of the Senior Appointments and Pay Committee held on Wednesday 6 July 2022 in The Paralympic Room, Buckinghamshire Council, Gatehouse Road, HP19 8FF, commencing at 11.00 am and concluding at 11.29 am.

Members present

T Butcher, J Chilver, Cllr A Macpherson, M Tett, G Williams and S Wilson

Others in attendance

S Keyes, S Taylor and J Whiteley

Agenda Item

1 Apologies for Absence

Apologies for absence were received from Councillor Anders Christensen.

2 Declarations of Interest

There were no declarations of interest.

3 Minutes of the last meeting

Resolved: The minutes of the meeting held on 8 June 2022 were **agreed** as an accurate record and were signed by the Chairman.

4 Exclusion of the Public

Resolved: To exclude the press and public from the meeting for the following agenda items pursuant to paragraph 4 of Part 1 of the Local Government (Access to Information) (Variation) Order 2006.

5 Confidential minutes of the last meeting

Resolved: The confidential minutes of the meeting held on 8 June 2022 were agreed as an accurate record and were signed by the Chairman subject to a minor amendment.

6 Adult Learning Tutor Pay Review

Resolved: The Senior Appointments and Pay Committee agreed a pay award of 2% for Adult Learning tutors, to take effect from 1 August 2022.

7 Pay Policy Statement

Resolved: The Senior Appointments and Pay Committee approved the Council's Pay Policy Statement for 2022/23.

8 Date of next meeting

26 July 2022



Senior Appointments and Pay Committee minutes

Minutes of the meeting of the Senior Appointments and Pay Committee held on Tuesday 26 July 2022 in The Paralympic Room, The Gateway, Aylesbury, commencing at 2.00 pm and concluding at 2.35 pm.

Members present

T Butcher, J Chilver (Vice-Chairman), A Christensen, Cllr A Macpherson, M Tett (Chairman) and S Wilson

Others in attendance

N Graham, S Keyes, R Shimmin and S Taylor

Agenda Item

1 **Apologies for Absence**

Apologies for absence had been received from Councillor Gareth Williams.

2 **Declarations of Interest**

There were no declarations of interest.

3 **Minutes of the last meeting**

Resolved: The minutes of the meeting held on 22 June 2022 were **agreed** as an accurate record and were signed by the Chairman.

4 **Exclusion of the Public**

Resolved: To exclude the press and public from the meeting for the following agenda items pursuant to paragraph 4 of Part 1 of the Local Government (Access to Information (Variation) Order 2006.

5 **Confidential minutes of the last meeting**

Resolved: The confidential minutes of the meeting held on 22 June were **agreed** as an accurate record and were signed by the Chairman.

6 **Senior Post**

The Committee considered a report regarding a retirement request during the confidential session.

Resolved: The Senior Appointments and Pay Committee **considered** and **agreed** a retirement request for a senior post.

7 **Date of next meeting**
12 October 2022

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